

# Overnight Trip Request Form

Milaca School District

Name of the Trip and Group Involved: MN State FFA Convention

Purpose of the Trip: State Competition

Dates of the Trip: April 27, 28, 29, 2008

Number of School Days missed by students: 1/2

Number of students involved: 23 Age of Student involved: 15-18

Selection process for students: (Who will be selected, age group and selection process identified):  
Please see Attached

Names of Teachers involved: Doug Olson Robert Skwira

Number of chaperones in total and per student: 2 Total 1 to 11.5 Ratio Per Student

Fundraising goal amount: \$ 1252.00

Transportation arrangements: School Bus & Van

Number of Teachers chaperoning 2 Number of teacher contract days during trip per teacher chaperone 2

**Itemize total cost of trip to district** (include cost of sub teachers, transportation (including district vans), advisor meals and lodging or whatever else the district is subsidizing)

Meals 70.00 Sub teachers 400.00  
Lodging 218.00 Other \_\_\_\_\_  
Transportation 539.00 + 88.76 = 627.20

*they have \$915.20 in district account as of 3-12-08*

**Total cost of trip to the Student Activity Fund** (if different from fund raising amount) 1315.20

**Total Cost of the trip out-of-pocket for each student:** ~~0.00~~ **MEALS**

- Attachment:
1. Please attach an itinerary for the trip listing the location of the students each day, etc.
  2. Please attach a listing of hotel accommodations with dates of registration and telephone numbers where you can be reached at each location in the event of an emergency.

October, 2003

## Overnight Trip Request

**Group:** FFA  
**Purpose:** 79<sup>th</sup> Minnesota State FFA Convention  
**Location:** University of Minnesota  
**Dates:** April 27-29, 2008  
**Overnight date:** April 28 (Large Group) April 29 (Small Group)

Students selected to attend the 79<sup>th</sup> Minnesota State FFA Convention from the Milaca FFA Chapter have qualified in one or more of the following ways:

- **State Qualifying Career Development Event Team or Individual**
- **Proficiency Award Recipient**
- **State Degree Recipient**

The number of students involved is based on the above qualifications. This year the Milaca FFA Chapter has three Proficiency Award recipients, two State Degree Candidates, and twenty-three students qualified for competition in Career Development Events at this time. Upcoming Region IV Career Development Events are scheduled for the end of March, which could qualify up to nine additional students.

Nineteen of the twenty-three students attending will return to Milaca Monday April 28<sup>th</sup>. The four remaining students will participate in convention activities Monday evening, and throughout the day Tuesday. Two Milaca students are scheduled to receive the MN State FFA Degree on Monday evening. This is the highest honor bestowed on FFA members at the State level, second highest honor in the Nation.

An official schedule of the convention was not available at the time of request, however a tentative itinerary is attached based upon previous conventions.

Below is an itemized list of costs:

Proposed District Cost:

Advisor Lodging	1 Room @ 109.00	2 Nights	\$218.00
Advisor Meals	\$35.00 Each		\$70.00
Substitute Teachers	2 Teachers for 2 Days		\$400.00
Bus Transportation including Driver Hotel Room			\$539.00
Mini Van for Tuesday			\$88.20
		<b>Total:</b>	\$1315.20

Cost Paid by FFA:

Convention Registration 23 Students @ \$18.00	\$414.00
Chapter Registration	\$75.00
Student Hotel Rooms 6 @ \$109.00 Sunday Night	\$654.00
Student Hotel Room 1 @ 109.00 Monday Night	\$109.00
	<b>Total:</b> \$1252.00

Thank you for your consideration of this request.

**79<sup>th</sup> MN State FFA Convention  
Tentative Plan**

**Sunday      April 27, 2008**

**3:00 PM**      **Depart from Milaca**  
**4:00 PM**      **Convention Registration (Earl Brown Center, St. Paul Campus)**  
**5:00 PM**      **Talent Show and Reflections Program (Northrop Auditorium,  
Minneapolis Campus)**  
**9:00 PM**      **Eat dinner**  
**10:00 PM**     **Return to hotel**

**Monday      April 28, 2008**

**6:00 AM**      **Check out and depart from hotel, eat breakfast**  
**7:00 AM**      **Career Development Event Registration (St. Paul Campus)**  
**7:45 AM**      **Career Development Events begin**  
**8:30 AM**      **First General Session (Official Chapter Delegates)**  
**10:15 AM**     **Second General Session (Official Chapter Delegates)**  
**11:30 AM**     **Beef BBQ Luncheon**  
**12:30 PM**     **Third General Session (Official Delegates, Proficiency Applicants)**  
**1:00 PM**      **Large Group Departs for Milaca (19 of 23 Students Attending)**  
**1:00 PM**      **Leadership Workshop**  
**2:00 PM**      **Leadership Workshop**  
**2:00 PM**      **Fourth General Session (Official Chapter Delegates, Proficiency Applicants)**  
**5:00 PM**      **Eat dinner**  
**6:30 PM**      **Awards Presentation (Northrop Auditorium, Minneapolis Campus)**  
**10:00PM**     **Return to Hotel**

**Tuesday      April 29, 2008**

**8:30 AM**      **Sixth General Session (Official Chapter Delegates)**  
**8:30 AM**      **Leadership Workshops**  
**9:30 AM**      **Leadership Workshops**  
**10:45 AM**     **AgEd Club Pizza Feed**  
**12:00 PM**     **Sixth General Session (Northrop Auditorium, Minneapolis Campus)**  
**2:30 PM**      **Career Development Event Awards Program**  
**4:30 PM**      **Depart for Milaca Schools**